



**TOWN OF MAYNARD
COMMUNITY PRESERVATION
COMMITTEE**

**195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754**

M. John Dwyer, Chair
Rick Lefferts, Vice Chair
Steve Jones, Treasurer
Jim Coleman
Bill Cranshaw
Ellen Duggan
Randy James
Jon Lenicheck
Anna-Lisa Lysell McLaughlin, Clerk

Meeting Minutes

Town Hall – Room 101

Wednesday, August 21, 2019, 7:00 pm

Members present: John Dwyer (JD), Bill Cranshaw (BC), Ellen Duggan (ED), Randy James (RJ), Rick Lefferts (RL), Jim Coleman (JC)

Members absent: Steve Jones (SJ), Jon Lenicheck (JL)

Others present: Linde Ghere

This public meeting was not recorded.

Call to Order: The meeting was called to order at 7:08 pm.

Correspondence: None

Minutes: BC motioned to approve the minutes of the June 19th meeting. Second by RL. 6-0 vote in favor.

Administrative:

Election of CPC Officers: The committee discussed proposing the same officers to fill the positions of Chair, Vice Chair, and Treasurer as held them last year. The members in attendance indicated that they are willing to serve. RL motioned to approve the following appointments:

- **Chair** – M. John Dwyer
- **Vice Chair** – Rick Lefferts
- **Treasurer** – Steve Jones

Second by JC. 6-0 vote in favor.

CP-3 Database: JD will be updating the CP-3 Database with information from FY'19 projects. This information includes a small blurb detailing each project, as well as the designated funding amounts. JD must have this information, including any specific language members would like to use to describe or represent a certain project, before September 15th.

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Funding Cycle for Fiscal Year 2020: The committee outlined the following schedule for the FY'20 Funding Cycle:

September 30, 2019	Preliminary Applications Due
October 2, 2019	Determine Eligibility
November 4, 2019	Final Applications Due
November 6, 2019	Begin Review Process
December 4, 2019	Finalize Questions
January 8, 2020	Meet with Applicants
January 22, 2020	Meet with Applicants
February 5, 2020	Discussion
February 26, 2020	Public Hearing

ED motioned to accept the proposed schedule for the FY'20 Funding Cycle. Second by JC. 6-0 vote in favor.

New Ideas for Future Projects: ED spoke to Caitlyn Young about applying for grant money for benches along the Rail Trail and in Memorial Park in anticipation of the Town's 150th Anniversary Celebration. David Mark is going to fill out an application for the historic preservation of the Marble Farm foundation, which will involve the construction of an attractive fence for public safety, as well as an application for open space funding to transform the surrounding area into a small park.

Ongoing Projects: The man from Gravestone Services of New England will start restoration work at Glenwood Cemetery in October. Additionally, the descendants of another Civil War-era gravestone in St. Bridget's have been located. With the family's authorization, this stone can also be restored.

Work has begun on Fowler Field.

Project Closeouts: None

New Business: None

Public Comments: Linde Ghere explained that she was considering putting her name forward as a candidate for the open position as Member-at-Large of the committee. She attended the meeting because she was interested in seeing what CPC meetings involved, in person. She detailed some of her past experience as an engineer and a consultant, as well as her recent work on the Coolidge project and how that experience motivated her desire to get involved with the CPC. The committee explained that she should submit a general letter of interest to the Selectmen and that they would be happy to provide a recommendation on her behalf.

Next Meeting: The next meeting will be held on September 18, 2019.

Adjournment: JC made motion to adjourn. Second by ED. 6-0 vote in favor. Meeting adjourned at 8:00 pm.

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Documents and Exhibits used during the meeting:

- Draft of June 19, 2019 Meeting Minutes.
- Agenda

Date approved: September 19, 2019
